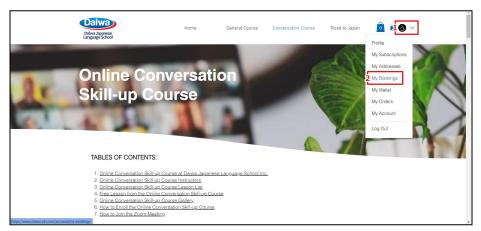


## Daiwa Japanese Language School Inc.

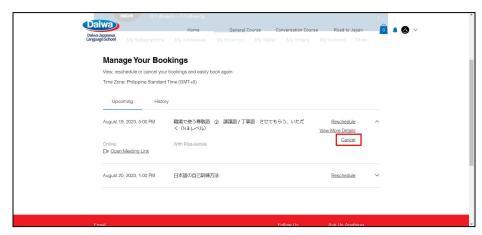
4th Floor, Ruby Ann Bldg. 911, San Andres Street, Corner Leon Guinto St., Malate, Manila, Philippines 1004 8570 - 5536 daiwa.philippines@gmail.com

## **How to Cancel a Lesson**

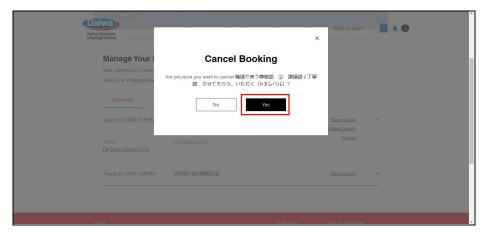
NOTE: The steps below are only eligible to individuals who have purchased the 'Online Conversation Skill-up Course' plan



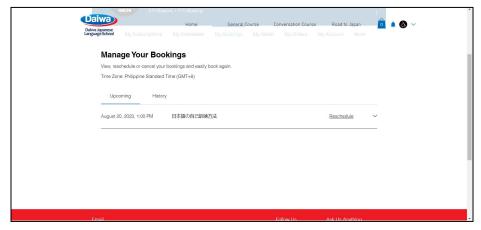
1. To cancel a lesson you have booked, click the arrow beside your profile and click 'My Bookings'



2. Click the lesson you want to cancel then click 'Cancel'



3. A popup will show to confirm the cancellation, click 'Yes'



4. After confirming, the lesson will be removed from your scheduled classes